

# HOI PING CHAMBER OF COMMERCE SECONDARY SCHOOL

## 旅港開平商會中學

### Application for Secondary 1 Discretionary Places (2021-2022)

### 申請中一自行分配學位(2021-2022)

#### Application Details 申請詳情：

Application Dates 申請日期：	4 January (Monday) to 18 January 2021 (Wednesday) 2021年1月4日(星期一)至1月18日(星期一)
Office Hours 辦公時間：	Monday to Friday: 9:00 a.m. to 4:30 p.m. 星期一至星期五：上午九時至下午四時三十分 Saturday: 9:00 a.m. to 12:00 noon 星期六：上午九時至十二時
Documents required 所需文件：	<ol style="list-style-type: none"><li>1. A completed application form with a recent photograph attached 已填妥的申請表並貼上近照一張</li><li>2. Photocopies of school reports of Primary 4, Primary 5 and Primary 6 (1<sup>st</sup> term) 四年級及五年級全年成績表副本、六年級上學期成績表副本</li><li>3. Photocopies of extra-curricular activities, services and awards in <b>Primary 4 to Primary 6</b> (with pages numbered for easy reference) 只需遞交四年級至六年級課外活動、義工服務及獎項證明副本 (並在<u>副本自行編上頁碼</u>，以便填在申請表內。)</li><li>4. <b>A stamped</b> and self-addressed envelope 回郵地址信封一個(貼上\$2.0郵票)，並寫上學生姓名</li><li>5. The EDB's Copy, School's Copy and Parent's Copy (with all three parts intact) of the 'Application Form for S1 Discretionary Places'. 教育局所印發的「中一自行分配學位申請表」學校存根、教育局存根及家長存根的三個相聯部分。</li></ol> <p>* Only submit portfolio in form of paper bound by flat paper clips (<b>Do not use files or circular paper clips</b>) 只接受紙張文件，並用長尾夾或白鋼夾夾起(不接受快勞或膠圈釘裝)，所附資料，請力求簡潔。</p> <p>* Recommendation letter from primary school is <b>NOT</b> required. 申請人請勿附上任何小學推薦信</p>
Submission Procedure 遞交手續：	<ol style="list-style-type: none"><li>1. Parents should submit applications to the school <b>IN PERSON</b>. (Submission by applicants is not required) 填妥申請表由家長親身交回本校。(申請人毋須親自遞交)</li><li>2. Should parents have genuine difficulties in submitting the applications in person by themselves or by their authorized representatives, parents could thoroughly consider the needs and associated risk, and arrange to submit the application forms and the required documents <b>BY REGISTERED MAIL</b> (the postmark date should not be later than the prescribed deadline). Please mark "Application for S1 Discretionary Places" on the envelope. If parents submit applications by post, they <b>must provide an extra stamped and self-addressed envelope</b> for the school to return the 'Parent's Copy' of the 'Application Form for S1 Discretionary Places'. 倘若家長有實際困難而未能親身或授權代表前往本校遞交申請，家長在衡量其需要及相關風險後，可安排<u>透過掛號形式寄交</u>申請表及所需文件(截止日期以郵戳日期為準)。請在信封面上註明「申請中一自行分配學位」。如透過郵寄方式遞交申請，家長需額外附上一個回郵地址信封，供本校寄回「中一自行分配學位申請表」的「家長存根」。</li></ol>

<p>Remarks 注意事項：</p>	<p>1. Applicants may apply to no more than 2 schools. 申請人可同時向不多於兩間學校申請。</p> <p>2. The quota of S1 Discretionary Places for our school is <u>50</u>. 本校自行分配中一學位收生名額為<u>五十名</u>。</p>
<p>Interview Dates 面試日期：</p>	<p>First-round Interview 第一輪面試： All applicants are required to submit two interview videos on or before 11:59 p.m. on 21 February 2021 (Sunday). Each video clip should be about 1.5 - 2 minutes. 請所有申請人於 2021 年 2 月 21 日（星期日）晚上 11 時 59 分或之前提交兩段面試短片，每段短片約 1 分半至 2 分鐘。</p> <p>Required content of the two videos 兩段影片的內容： 1. Self-introduction (English) 自我介紹（英語） 2. My school life (Cantonese) 我的校園生活（粵語）</p> <p>Please read the “Interview Videos Upload Guide” carefully. 請細閱「面試影片上載指引」。</p> <p>Each applicant should submit the videos once only. Once submitted, the file cannot be edited or removed. <b>Late submission will NOT be entertained.</b> 每位申請人只可提交一次影片。提交後，該文件將無法編輯或刪除。 <b>逾期遞交的影片概不受理。</b></p> <p>Second-round Interview 第二輪面試： 13 March 2021 (Saturday) 2021 年 3 月 13 日（星期六） Selected applicants will be invited to attend an interview by e-mail on or before 6 March 2021. Applicants not invited for interview may consider their applications unsuccessful. 本校會於 2021 年 3 月 6 日前以電郵邀請獲選的申請人參加面試，未接獲面試通知者，作落選論。</p> <p>Successful applicants in the “Successful List for S1 Discretionary Places” will be notified by letter and phone on 31 March 2021. 學校將於 2021 年 3 月 31 日透過書面郵寄及電話通知正取學生已獲納入《自行分配學位正取名單》</p>

**Selection Criteria and Weightings 收生準則及比重：**

Selection Criteria 收生準則	Weightings 比重
1. Academic Performance 學業成績	40%
2. Extra-curricular Activities and Services 課外活動及服務	10%
3. Awards 獎項	20%
4. Interviews (conducted in English and Cantonese) 面試（以英語及粵語進行）	30%
5. Conduct 操行	B or above B或以上
Total 總分	100%